

USMAN BADAR SIDDIQUI

Senior Accountant | Acting Chief Accountant Duties | SOCPA Associate Member

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usmanbadar.site | Riyadh, Saudi Arabia

20 years

Accounting & finance

20 staff

Team led at Almarai

3 organisations

Manufacturing, FMCG & project environments

PROFESSIONAL PROFILE

Accounting and finance professional with a career beginning in September 2006. Senior Accountant performing Acting Chief Accountant duties at Hill International since June 2023; previously led a 20-member accounting and operations team during 10 years at Almarai. Experience covers close, reporting, GL and intercompany reconciliations, payroll, AP/AR, fixed assets, inventory valuation, budgeting, controls and audit coordination. Combines accounting knowledge with ERP implementation and practical automation using Excel VBA, Power Automate and AI-assisted development.

HILL INTERNATIONAL | Senior Accountant (Acting Chief Accountant Duties)

June 2023 - Present | Riyadh

- Lead monthly, quarterly and annual close: trial balance and GL review, journals, expense and revenue accruals, prepayments, provisions and closing schedules. Prepare management accounts, project reporting and budget-versus-actual explanations.
- Reconcile bank, intercompany and balance sheet accounts, including BlackLine reconciliations, supporting IFRS group reporting.
- Review vendor invoices and approvals; process payments, expense reimbursements and vendor queries; maintain vendor aging and statement reconciliations.
- Manage billing and receivables: contract and milestone documentation, collections, aging, receipt allocation and customer reconciliations; support revenue recognition and timesheet follow-up.
- Lead consolidated KSA payroll, payroll accruals, GOSI and medical deductions, EOSB and leave encashment; reconcile payroll to the GL and manage the 18th-of-month cutoff cycle. Allocate costs across MSA, MSB and MSC using HCM data.
- Maintain the fixed asset register, capitalisation, depreciation, transfers, disposals and asset-to-GL reconciliations. Monitor cash, bank forecasts, fund transfers, payment plans, guarantees and petty cash.
- Handle VAT, WHT and Zakat returns, ZATCA e-invoicing, GOSI and WPS activities; support tax reviews with advisers. Maintain approval authorities, segregation of duties, accounting records and audit schedules; coordinate external auditors through annual statement completion.
- Prepare Independent Consultant fringe accrual JEs for MSB and MSA for Deltek upload. Build and improve collection tracking, consolidated payroll, formula-driven JEs, approval trackers, Excel macros and Power Automate/AI-assisted workflows; supervise and mentor accountants.

ALMARAI | Senior Accountant / Team Lead

2013 - 2023 | FMCG

- Led 20 accounting and operations staff for 10 years, directing closing, receivables, payables and fixed assets with clear responsibilities and performance targets.
- Processed AP invoices and payments, vendor reconciliations, receivables and collections; performed quarterly credit limit reviews. Improved receivables processes and reporting visibility.
- Managed cash, bank reconciliations, treasury processes and petty cash; maintained fixed assets, depreciation and asset-to-GL reconciliation; performed inventory valuation.
- Ran budgeting, forecasts and budget-versus-actual variance analysis; delivered P&L, balance sheet, KPI and cost-centre reporting to senior leadership.
- Led ERP implementation, GL and cost-centre structures; designed controls, approval workflows and documentation standards.

IANTEX INDUSTRIES | Finance Operations Lead

September 2006 - August 2013 | Manufacturing

- Managed cost accounting, inventory valuation, fixed asset records and depreciation; finalised financial records for audit submission.
- Built capital and cash budgets, business models and cost-benefit analyses; worked on product-line profitability and costing methodologies.
- Led ERP implementation for real-time tracking and reconciliation.

SELECTED AUTOMATION WORK

- HR announcement tracker: Power Automate monitors HR emails and logs terminations, resignations and salary changes in Excel on OneDrive. Built and shared with HR and management; wider rollout planned.
- Final settlement macros: calculate settlements, record each case in FS History and email approvers automatically. Approval-status migration from Outlook VBA to Power Automate is in progress; read-only approver access is planned.
- Formula-driven journal entries: criteria-driven payroll JE workbook; consultant accrual workbook rebuild in progress. Payroll error-checking and audit tools support monthly KSA payroll review.

EDUCATION & PROFESSIONAL MEMBERSHIP

SOCPA Associate Member

MBA, Finance - Muhammad Ali Jinnah University, 2012

B.Com, Finance & Accounting - University of Karachi, 2008

SYSTEMS, COMPLIANCE & LANGUAGES

SAP, Oracle ERP, Deltek, BlackLine, Bayzat, Power Automate, advanced Excel and VBA.

IFRS; Saudi VAT, WHT, Zakat, ZATCA e-invoicing, GOSI, WPS and Saudi labour requirements.

English: fluent | Arabic: conversational